



Outdoors Queensland Ltd

Annual General Meeting

15th March 2023

Minutes

**Location – Sports House Milton (150 Caxton St, Milton) and
online (Zoom platform)**

Meeting opened at 6pm

ITEM No. 1

Acknowledgement of Traditional Owners

ITEM No. 2

President's welcome

Delivered by Andrew Boyle, President

ITEM No. 3

Attendance and Apologies

Attendance in person (12 member representatives)

- Andrew Boyle (Coefficient Pty Ltd)
- Bec Fox (Bec Fox – Unleash Your Power)
- Fiona Coppin
- Murray Stewart
- Peter Gould (Scouts Association of Australia Queensland)
- Ray Buchanan (Motorcycling Queensland)
- Sam Jarmy (Riverlife)
- Kim Harrington (Girl Guides Queensland)
- Mike Halliburton
- Donna Little
- Graham Pringle (Youth Flourish Outdoors)
- Kathryn Austin (Trail Running Association of Queensland)
- Mark Squires (staff – Operations Manager)
- Dom Courtney (staff – Executive Officer/Company Secretary)

Attendance on-line (1 member representative)

- Laura Juniper proxy for Apex Youth Camps
- Gillian Duncan – observer, possible member after Item 9
- Kurt Martin (Sunshine Coast Council)
- Brent Greenfield (YMCA) – observer

Apologies

- Michelle Thomas (Director)
- Ian Heath (life member)
- Moira Thompson (Associate)
- Camp Somerset (Associate)
- Active Queenslanders Industry Alliance (Associate)
- Tablelands Outdoor Recreation Assoc (Associate)
- Apex Youth Camps
- Australian Climbing Association (QLD) Ltd

Proxies (5)

- Andrew Boyle for Tablelands Outdoor Recreation Association
- Andrew Boyle for Ian Heath
- Murray Stewart for Active Queenslanders Industry Alliance
- Laura Juniper for Apex Youth Camps
- Mark Squires for Australian Climbing Association (QLD) Ltd

Motion:

That the attendance be noted and the apologies be accepted.

Moved: Peter Gould

Seconded: Ray Buchanan

CARRIED

Total attendance of 18 representatives of members of Outdoors Queensland Ltd, 13 member representatives and 5 proxies, so quorum was present.

Note – quorum for AGM is double the number of persons on the Board of Directors plus one – current quorum is therefore 15 (double Board of 7 plus 1)

ITEM No. 4

Minutes of previous AGM and business arising

Motion was made that the minutes of the AGM of 16th March 2022 be accepted as a true and accurate record.

Moved: Graham Pringle

Seconded: Kim Harrington

CARRIED

ITEM No. 5

President's report

Andrew Boyle advised that the full President's report had been published in the Annual Report.

In summary:

I would like to formally acknowledge and thank the board for their time, focus and insights to create valuable strategic outcomes for Outdoors Queensland during 2022 – Peter Gould, Ray Buchanan, Murray Stewart, Michelle Thomas, Allana Bold (January to March), Ross Barns (January to March), Fiona Coppin (March to December), and Bec Fox (March to December).

Thanks to Allana and Ross for their work, and welcome to Fiona and Bec.

Outdoors Queensland plays an important role as the peak body representing the outdoors sector.

Outdoors Queensland provides a united voice to ensure everyone has opportunities and access to outdoor activities, while protecting our Indigenous cultures and environment. We encourage more people to *Live Life Outdoors* and create meaningful connections with others and with nature.

We represent our members and member groups, promote members and outdoor activities, collaborate with government and private sector, and assist in developing capacity of outdoor providers.

During 2022, the board reviewed what the organisation was offering, with a focus on developing partnerships and sustainable programs that deliver opportunities and benefits. The board would like to thank the Outdoors Queensland team, led by Dom, and note the delivery of a range of outcomes aligned with the organisation's priorities during 2022.

Motion to accept the President's report.

Moved: Peter Gould

Seconded: Donna Little

CARRIED

ITEM No. 6

Executive Officer's report

Dom Courtney advised that the full Executive Officer's report had been published in the Annual Report, and outlined the following key points:

During 2022, the COVID-19 pandemic continued to dramatically influence Australian society, including the outdoor sector of Queensland, as it had done in 2020 and 2021.

Collaboration continued to be a focus, with a wide variety of outdoor operators and outdoor people working together to make good things happen right across the state for millions of participants.

Outdoors Queensland activity in 2022 included:

- Working with sector to ensure ongoing delivery of COVID safe activities
- Endorsement of Outdoors Queensland's first Reconciliation Action Plan – first (and so far only) Australian outdoor state peak body to have a Reconciliation Action Plan
- Government engagement on various matters, including suspension of school camps in Term 1, 2022
- Coffee & Conversation online industry sessions

Motion to accept the Executive Officer's report.

Moved: Bec Fox **Seconded:** Andrew Boyle **CARRIED**

Treasurer's report and presentation of Financial Statements (Auditor's report)

Motion:

That the Treasurer's Report be accepted.

Moved: Peter Gould **Seconded:** Fiona Coppin **CARRIED**

Motion:

That the Outdoors Queensland Ltd Financial Statements for the year ending 31 December 2022 be received.

Moved: Murray Stewart **Seconded:** Ray Buchanan **CARRIED**

Election of Directors

There are two continuing Elected Directors – Peter Gould (representing Scouts Queensland, Ordinary Member) and Ray Buchanan (representing Motorcycling Queensland, Ordinary Member), both elected for two-year terms at the AGM in 2022.

There are three Appointed Directors (Murray Stewart, Michelle Thomas, and Andrew Boyle).

Directors whose terms expire at this meeting:

- Fiona Coppin (Individual – Associate member)
- Bec Fox (Bec Fox – Unleash Your Power – Associate member)

Valid nominations have been received from:

- Fiona Coppin (Individual – Associate member)
- Bec Fox (Bec Fox – Unleash Your Power – Associate member)

4

Motion:

That Fiona Coppin and Bec Fox be declared elected as directors for two year terms.

Moved: Peter Gould

Seconded: Kim Harrington

CARRIED

ITEM No. 9

Life Member Nominations

Gillian Duncan has been nominated for Honourary Life Membership. This Life Member Nomination was made to the Board by Craig Meinicke of Touch Point One (and Blue Sky Trails).

- Gillian has been a strong advocate for mountain biking in Queensland for more than 20 years.
- Gillian coordinated the Gap Creek Trail Alliance for around 17 years - Brisbane City Council has acknowledged Gillian's contributions by officially renaming Gap Creek Circuit to Gillian's Circuit.
- Gillian is a former president of Mountain Bike Australia, and was awarded life membership of MTBA (Mountain Bike Australia)

The Board has referred Gillian's nomination to this meeting for consideration of the members, in accordance with the Outdoors Queensland constitution.

Gillian Duncan has formally accepted this nomination

Motion:

That Gillian Duncan be elected as an Honourary Life Member of Outdoors Queensland Ltd.

Moved: Donna Little

Seconded: Fiona Coppin

CARRIED

ITEM No. 10

Appointment of an Auditor

Motion to appoint Morris and Batzloff Chartered Accountants as the Auditor for Outdoors Queensland in 2023.

Moved: Murray Stewart

Seconded: Bec Fox

CARRIED

ITEM No. 11

Date of next meeting

Motion to hold the 2024 Outdoors Queensland AGM on the third Wednesday of March 2024 (Wednesday 20th March 2024).

Moved: Bec Fox

Seconded: Donna Little

CARRIED

ITEM No. 12

General meeting / Other business/ Events

- Reconciliation Action Plan
- Program delivery/planning
 - Forums and workshops
 - Communications
 - Great Getaways Queensland
 - Nature Play QLD

- Outdoors For Life
- New project – Queensland Outdoor Census
- Outdoors Queensland Awards
- Government engagement
- General discussion regarding contact between Outdoors Queensland and other state peak bodies, including opportunities to share links/publish relevant reports from other state peak bodies. Noted that various state peak bodies are working on projects of significance at the national level.

ITEM No. 13

Close

Meeting closed at 7.05 pm.

Signed and dated by the Chair, Andrew Boyle:


Andrew Boyle (Mar 20, 2023 16:32 GMT+10)

Mar 20, 2023

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president@outdoorsqueensland.com.au







AGM Minutes - Outdoors Queensland - 15 March 2023

Final Audit Report

2023-03-20

Created:	2023-03-17
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